

Chapel of Our Lady of the Snows

Meadows Community Center (MCC) Kitchen Use

General Building Use Agreement

Rental Contract: Between Chapel Our Lady of the Snows Parish of the Archdiocese of Anchorage, Alaska, referred to herein as owner, and

(Renter, Phone Number, E-Mail)

(Address, City, State, Zip Code)

Purpose/Event_____

Approximate Number of People Attending:_____

Facilities and Associated Fees required: (check all that apply)

Meadows Community Center:

___ \$10 per hour

___ \$25 morning/afternoon/evening (up to four hours)

___ \$50 per day (up to eight hours)

___ Insurance: \$100 (required unless certificate of insurance is provided two weeks prior to the event. Insurance may be purchased through the Anchorage Diocese.)

___ Security Deposit: \$500 (Please write a separate check dated for the day of the event. *This check will NOT be cashed unless damage has occurred or facility is not returned to original condition in a timely manner. Your check will be returned to you after the event, provided adequate clean up is made.)

A payment of 50% of the rental fees is required to confirm the date. Cancellation must be made 30 days prior to the date for a full refund. Insurance is non-refundable. Balance due 30 days prior to the event.

* Reasonable clean up includes removal of trash to the dumpsters. Renter must return the Meadows' Kitchen to the original condition. Renter has read, understands, and agrees to abide by the Building Use Agreement including the Terms and Conditions attached. An extra fee will be charged for any time which exceeds the agreed upon time limit. **Renter must provide kitchen supplies and paper products.**

Renter' signature

Date

